



BUDGET COMPONENTS AND PAYMENT SCHEDULE

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Section 1. Budget Components

The following represents the breakdown of the research budget components:

1.1. Personnel Cost

1.1.1. Compensation for the Research Team

- 1.1.1.1. Compensation for a Research Team must be charged towards the research effort exercised by the Team and monitored by their respective institutions in terms of number of days and daily rates, and in compliance with the institutional and QRDI's policies.
- 1.1.1.2. Institutions may use grant funds to buy out the Research Team Members' time from other duties, such as teaching or service requirements, as per the policies of their institutions.
- 1.1.1.3. Budget of unnamed roles such as Post Doc, Research Assistant, Technical etc. who are hired to work temporarily on specific tasks shall be calculated based on the actual number of days of effort as per the approved budget.
- 1.1.1.4. The LPI is required to provide a description of the consultants' involvement in the project. Consultants shall not be paid from QNRF grants.
- 1.1.1.5. A Graduate Student (GS) is eligible to receive up to the equivalent of US \$40,000 for stipend and tuition per year which should be pro-rated to the effort percentage.
- 1.1.1.6. The budget section of the proposal application should include the anticipated number of GSs at the time of application.
- 1.1.1.7. For a GS conducting his or her research inside or outside Qatar, his or her compensation for tuition and stipend will be allocated from the budget of his or her institution of study.
- 1.1.1.8. Participants receiving funds from other QNRF grants may participate in other funding programs but will not be compensated.
- 1.1.1.9. Compensation for an undergraduate student's effort may not exceed US\$15 per hour (US\$120 per day).
- 1.1.1.10. Private institutions are not eligible to receive payment from QNRF grants for any personnel costs.

1.2. Capital Equipment, Consumables, and Materials

- 1.2.1. **Capital Equipment:** Defined as items having a useful life of more than one year and a unit acquisition cost of equal to or greater than US\$ 5,000, which is part of the approved budget. QNRF requires the LPI to provide information about the specifications, estimated price, and purpose of the capital equipment to be purchased in the budget justification for the project.
 - 1.2.1.1. Procurement of equipment must be in accordance with the institution's procurement policies and procedures.
 - 1.2.1.2. Equipment funded by QRDI is subject to the "Equipment Policy" available at the [link](#).

1.2.2. Consumables and Materials: Defined as items that are necessary to carry out the project with unit cost of less than US\$5,000. They include materials needed for equipment operation. QNRF requires the LPI to provide justification for the purchased consumables and materials on the system.

1.2.3. Services: Including surveys and service contract costs, such as the purchase of data sets (less than \$5,000) compiled by a third party or acquired through services or surveys, should be allocated under Consumables and Materials. QNRF requires the LPI to provide justification for Services on the system. Services also can cover freelancers and individuals who provide professional services required for the implementation of the project.

1.3. Travel Cost

1.3.1. Annual Travel cost shall not exceed 10% of a project's total annual direct budget.

1.3.2. All travel costs charged to the grant must comply with the QRDI travel policy, which is available at the [link](#).

1.3.3. All travel costs for consultants must be paid by the awardee institution and are not reimbursable from the QRDI grant.

1.3.4. The travel budget includes the following items:

- Ticket cost
- Destination country and city
- Estimated travel duration (including the travel days)
- Per diem
- Purpose of the travel and justification. The justification should be aligned with the research project.

1.4. Miscellaneous Costs

1.4.1. Miscellaneous costs are not to exceed 5% of a project's total annual direct cost.

1.4.2. Includes publications, communications, translation, conference fees, and other allowable costs.

1.4.3. Miscellaneous Cost may be entered as one figure and justified on the system.

1.5. Indirect Cost

1.5.1. Indirect Cost shall not exceed a total of 10% of the project's annual direct cost.

1.5.2. The private institutions are not eligible to receive Indirect Cost from QNRF grants.

For information regarding the non-allowable costs under QNRF grants, please refer to the document "Non-allowable Costs" available in the "Document Library" at [link](#).

Section 2. Payment Schedule

Please refer to the Payment Schedule section in the "Policy Statement" at the [link](#).